Annexure 3.2.1 (iv)

(Annexure "A")

Self Assessment Proforma For Grading & Rating of College Libraries in HP

Self-Assessment Proforma for Level-I

Name of Institution:-

Sr. No.	Criteria	Minimum Requirement	Library Resource as claimed by the Institutions	Library Resource as reported by the committee and basis thereof
1.	Printed Books	250	824	
2.	Newspapers	At least 3	03	
3.	Magazine Subscription	At least 3	02	
4.	Reading Space	At least 15 users	58	
5.	Operational Time	At least 07 hour per day	07 hours	
6.	Drinking water and toilet facility to readers	Yes((both for male and female separately)	yes	
7.	Reading Space Occupancy	80% of total seating capacity or fully occupied	80%	

Self-Assessment Proforma for Level-II

Name of Institution:-

Sr. No.	Criteria	Minimum Requirement	Library Resource as claimed by the Institutions	Library Resource as reported by the committee and basis thereof
1.	Printed books	750 or more		
2.	Newspapers	At least 5		
3.	Magazine subscription	5 or more		
4.	Research Journal	2 or more		
5.	Reading space adequate for users	40 or more		
6.	Books issued per week	50 or more		
7.	Operational time during working days	At least 9 hours		
8.	Drinking water and toilet facility to readers	Yes((both for male and female separately)		
9.	Updated editions of text and reference books of each subject	Yes		
10.	Library Management Committee	Yes ✓		
11.	Reading space Occupancy	80% of total seating capacity or fully occupied		

Principal
Govt. College Khundian
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