

The internal evaluation and ranking of colleges may be made on the basis of following seven criteria:

1. Teaching Learning (Score 140)

| Sr. No. | Activity | Distribution of Scores | Total Score | Score Claimed | Annexure/ Remarks |
|---------|------------------|---|-------------|---------------|----------------------------------|
| 1. | Mode of teaching | i. Lecture method only = 6 | 25 | 6 | Annexure 1.1.i |
| | | ii. Technology based teaching only = 6 (6+6=12) or Blended teaching = 12 | | 6 | Annexure 1.1.ii |
| | | iii. Flipped Classroom = 8 | | 8 | Annexure 1.1.iii |
| | | iv. As per need of different groups of students = 5 | | 5 | Annexure 1.1.iv |

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|----|---|--|----|---|---|
| 2. | Curriculum Planning and Implementation: <ul style="list-style-type: none"> i. Teaching schedule =10 ii. Whether learning outcomes defined = 5 iii. Curriculum enrichment practices (e.g. projects, surveys, educational tours and industry visits) =16 iv. Internal assessment mechanism (quizzes, class test, presentation, assignments, MTT etc) (Max. 8) v. Prompt communication of assessment /results to students = 6 <i>(e.g. displayed on college website/ notice board/class groups/submitted to COE)</i> | <ul style="list-style-type: none"> i. Followed 100% = 10 80-99% = 8 60-79% = 6 Up to 59% = 4 ii. 100% = 5 80-99% = 4 60-79% = 3 Up to 59% = 2 iii. 4.0 x No. of enrichment practices observed = 16 iv. Followed by all the Departments =8 Above 80% = 6 0-79% = 4 Up to 59% = 2 v. Within 7 Days = 6 8-14 Days =3 More than 14 Days = Nil | 45 | 10 05 04 08 06 | Annexure1.2.i Annexure 1.2.i Annexure 1.2.iii Annexure1.2.iv Annexure 1.2.v |
| 3. | Add-on Courses/ Certificate Courses: <ul style="list-style-type: none"> i. No. of courses (to be specified separately) ii. % of students benefitted (% of students completed MOOCs spoken Tutorial/NPTEL/Other courses offered by recognized organisations) | <ul style="list-style-type: none"> i. No. of courses >5 and student benefitted >50% =10+10 ii. No. of courses >3 and student benefitted 41-50% =7.5+7.5 iii. No. of courses <3 and student benefitted 31-40% =5+5 iv. No. of courses <3 and student benefitted up to 30% =2.5+2.5 | 25 | Nil Nil Nil Nil | |
| 4. | Student Feedback (taken from students with 80% attendance) <ul style="list-style-type: none"> i. Sample size ii. Students satisfaction iii. Action on feedback | <ul style="list-style-type: none"> i. >25% = 05; 20-25%=4; 15-19=3; 10-14%=2; <10%=1 ii. 91-100%=10; 81-90%=8; 71-80%=6; 61-70%=4; less than 61% = 0 iii. Considered and action taken on doables 81-100% =10; 61-80%=8; 51-60%=6; 41-50%=4 | 25 | 05 10 Nil | Annexure 1.4.i |

| | | | | | |
|-----------|---|--|-----|-----------|------------------------------|
| 5. | Examination Results: i. % of Students Passed ii. % of students with A Grade and Above iii. No. Of Students in University Merit | i. >81%=9; 71-80%=8; 61-70%=7; 51-60%=6; 41-50%=4; 31-40%=3; <30%=0 | 25 | 09 | Annexure1.5 |
| | | ii. >20% with A grade and above =8; 16-20%=7; 11-15%=6; 6-10%=5; 1-5%=4 | | 08 | Annexure 1.5 |
| | | iii. HPU /SPU merit list 1 st - 3 rd position=8; 4 th -10 th position = 6 | | 06 | Annexure 1.5 |
| | | Total Score | 140 | 96 | |

2. Student Support, Services and Progression (Score 280)

| Sr. No. | Activity | Distribution of Scores | Total Score | Score Claim ed | Annexure |
|-----------|--|---|-------------|----------------|----------------------------------|
| 1. | Pre and Post Admission Counselling: i. Admission schedule, courses available, student intake, eligibility conditions communicated through various media ii. Pre admission counselling | i. Publicity through any 3 means = 5; Publicity through any 2 means = 3; Publicity through any 1 means = 2 | 25 | 5 | Annexure 2.1.i |
| | | ii. Yes = 10, No = 0 | | 10 | Annexure 2.1.ii |
| | iii. Student oriented about: Institutions, Students facilities, Library, Introductory session with faculty and staff, Academic calendar, requirements of credits per course and CCA and other requirements post admission | iii. Post admission counselling/Induction = 10 | | 10 | Annexure 2.1.iii |
| 2. | Scholarships: i. Awareness about different Scholarships Schemes and 100% coverage of all eligible students ii. Scholarships other than Government Schemes | i. =5 | 10 | 05 | Annexure2.2.i |
| | | ii. =5 | | Nil | |

| | | | | | |
|----|---|---|----|---------------------------|---|
| 3. | Sports and Cultural activities: i. % of students participating in sports activities ii. % of students participating in cultural activities iii. Medal/Trophy won in Sports/Cultural activities a. National/Inter University b. State/Inter college c. District level (also includes cluster level) | i. >20% =10 16-20% = 6 11-15% =2 | 32 | 10 | Annexure2.3.i |
| | | ii. >20% =10 16-20% = 6 11-15% =2 | | 10 | Annexure2.3.ii |
| | | iii. a. 12 b. 10 c. 6 | | 6 | Annexure 2.3.iii |
| 4. | Students Participating in NSS/NCC/Rangers & Rovers/Clubs: | i. NSS = 4 ii. NCC = 4 iii. Rangers & Rovers = 4 iv. Road Safety = 4 v. Red Ribbon/Eco/Youth Red Cross/any other club/society = 4 | 20 | 4 Nil 4 4 4 | Annexure2.4.i Annexure2.4.iii Annexure2.4.iv Annexure2.4.v |
| 5. | NSS/NCC/Rangers & Rovers: participating in i. National camps /RD Parade ii. State camps/ Parade iii. Award won in these activities | i. 10 ii. 7 (either of i or ii) iii. a) 8 b) 5 c) 3 | 18 | Nil Nil Nil | |
| 6. | Anti-Drug Awareness Programmes: i. No. of awareness programmes organized ii. % of students benefitted iii. Counselling of suspected addicts | i. 4 and above = 4; 3=3; 2=2, 1=1 ii. More than 50%= 4 iii. 2 | 10 | 1 4 Nil | Annexure 2.6.i Annexure 2.6.ii |

| | | | | | |
|---|---|---|-----|-----|----------------------------------|
| 7. | Gender Equity: | | 10 | 3 | Annexure 2.7.i |
| | i. No. of health/sensitization programmes organised | i. 3 and above= 3; 2=2; 1=1 | | | |
| | ii. % of students benefitted | ii. More than 20% = 3; 11-20=2 | | 3 | Annexure 2.7.ii |
| | iii. Women anti sexual harassment committee constituted as per norms | iii. Yes =2 | | 2 | Annexure 2.7.iii |
| iv. Grievances Redressal as per timeline | iv. Yes = 2 | | Nil | | |
| 8. | Mentor-Mentee Groups: Sessions conducted per group of students | 4 and more sessions =10; 3 = 8; 2=5; 1=3 | 10 | Nil | |
| 9. | Coaching for National level competitive examinations/ HAS | 10 | 10 | Nil | |
| 10. | Remedial Classes/Bridge Courses: % of students benefitted | i. More than 20% = 10 ii. 16-20 = 8 iii. 11-15 = 6 iv. 6 -10 = 4 | 10 | 10 | Annexure 2.10.i |
| 11. | Capacity Building of Students: | | 20 | | |
| | i. Life Skills (Yoga, Martial Arts, Problem solving, Critical thinking, Decision making, Effective communication skills, coping with stress and emotions etc.) | i. = 10 | | Nil | |
| | ii. Language-cum-Graduate attributes Development programmes | ii. = 10 | | Nil | |
| 12. | Career Counselling & Placement Cell: | | 20 | | |
| | i. No. of Career Counselling Sessions organised for each group of students | i. More than 5 = 6; less than 5=4 | | 4 | Annexure 2.12.i |
| | ii. Number of Placement Drives | ii. More than 2= 4; less than 2=2 | | Nil | |
| | iii. Self-Employment Modules Organized | iii. Yes=4; No= 0 | | Nil | |
| | iv. No. of students benefitted | iv. More than 50% = 6; Less than 50% = 4 | | 4 | Annexure2.12.iv |

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|-----|--|--|-----|-----|---|
| 13. | Student Progression: i. % of Students opted for Higher Education ii. No. of students who cleared National Level examination (IAS, CDS, OTA, JAM, NET etc.) and HAS, A.P. through HPPSC | i. >50% = 10; 30-50%= 8; 20-30%= 6; up to 20%= 4 | 30 | 4 | Annexure 2.13.i |
| | | ii. 5.0 x no. of students (Max.20 points) | | Nil | |
| 14. | No. of Co-curricular and Sports Activities organised: i. Inter-University Events (Zonal/National) ii. Inter-College events iii. Intra-College Events (Annual Athletic Meet and Cultural Functions) | i. Inter-University Events- 10 | 25 | Nil | Annexure 2.14.ii Annexure 2.14.iii |
| | | ii. Inter-College events- 6 | | 6 | |
| | | iii. Intra-College Events-3 Each (Max. 9) | | 9 | |
| 15. | Annual Prize Distribution Function Organized: (Yes/No) | Yes =10 No = 0 | 10 | 10 | Annexure 2.15 |
| 16. | College Magazine Published: (Yes/No) | Yes =10 No = 0 | 10 | Nil | |
| 17. | College website updated regularly or not | Yes =10 No = 0 | 10 | 10 | Annexure 2.17 |
| | | Total Score | 280 | 142 | |

3. Infrastructure & Resources (Score 160)

| Sr. No. | Activity | Distribution of Scores | Total Score | Score Claimed | Annexure/ Remarks |
|---------|--|--|-------------|---------------|--------------------------------|
| 1. | Classrooms Classrooms well maintained | Yes=10 No=0 | 10 | 10 | Annexure 3.1 |
| 2. | Library Facilities i. Whether adequate | i. 500 books per hundred students = 3; Less than | 25 | 1 | Annexure 3.2.i |

| | | | | | |
|-----------|---|--|-----------|------------|---------------------------------|
| | print books available | 500 = 1 | | | |
| | ii. Whether daily newspaper 0(minimum 5), magazines (minimum 3), and journals (minimum 3), available | ii. Yes=3 No = 0 | | Nil | |
| | iii. Whether access to e-resources available | iii. Yes=3 | | Nil | |
| | iv. Seating Capacity in the Library | iv. 10% or more of the student strength = 4 | | 4 | Annexure 3.2.iv |
| | v. Usage of library resources | v. 100% = 7, 75% = 5 50% = 3, 25% = 1 | | 7 | Annexure 3.2.v |
| | vi. Digital Library having at least 5 computer systems with internet facility. | vi. Yes=5 | | Nil | |
| 3. | ICT Facilities: | | 25 | 5 | Annexure 3.3 |
| | i. No. of Interactive Panels/ Virtual Classrooms Multimedia Projectors/K-Yan | i. 5 or more=5, 4=4, 3=3,2=2,1=1 | | 5 | Annexure 3.3 |
| | ii. % of teachers using ICT facilities | ii. >50 %=5; <50 %=0 | | 5 | Annexure 3.3 |
| | iii. No. of students benefitted from ICT facilities | iii. >50 %=5; <50 %=0 | | 5 | Annexure 3.3 |
| | iv. Internet Connections- Leased Line/ Fibre Network/ Wi-Fi campus (Yes/No) | iv. Yes=5 | | 5 | Annexure 3.3 |
| | v. Use of ICT facilities | v. 100%=5, 75%=4, 50% =3, 25%= 2, <25%=0 | | 5 | Annexure 3.3 |
| 4. | Facilities for Specially-abled Students: | | 4 | | |
| | i. Ramps/Wheel chairs/Support railing | i. Yes = 2 ii. Yes = 2 | | 2 | Annexure 3.4.i |
| | ii. Separate Washrooms | | | Nil | |
| 5. | Sports Facilities: | | 20 | | |
| | i. No. of games / sports activity conducted | i. More than 5=8; Less than 5= 4 | | Nil | |
| | ii. Indoor sport facilities | ii. Yes=4 | | Nil | |

| | | | | | |
|------------|---|---|------------|------------------------|--|
| | iii. Adequate sports equipment iv. Gymnasium (Operational) | iii. Yes=4 iv. Yes=4 | | 4 Nil | Annexure 3.5.iii |
| 6. | Auditorium/Hostels/Seminar Hall/Staff Quarters | Auditorium = 4 Hostels = 4 (2 Point for each hostel) Staff Quarters = 4 Seminar Hall = 4 | 16 | Nil | |
| 7. | i. Laboratories with adequate equipment according to syllabi ii. Usage of available Lab infrastructure | i. Yes= 10 ii. 100% =10 75% = 6 50% = 5 25% = 3 <25% = 0 | 20 | 10 10 | Annexure 3.7 Annexure 3.7 |
| 8. | i. Adequate numbers of computers ii. Usage of computer hardware | i. One system per 30 students = 5; 31- 40 = 3; 41-50=2, more than 50 = 1 ii. 100% = 5 75% = 4 50% = 2 25% = 1 <25% = 0 | 10 | 10 5 | Annexure 3.8 Annexure 3.8 |
| 9. | Canteen, Staff Room /Faculty Room, Space For NCC, NSS, Rangers & Rovers, Examination Room, Medical Care Facilities | 6 point each facility (Max 10) | 10 | 10 | Annexure 3.9 |
| 10. | Documentation of Academic, co- curricular and extracurricular activities and achievement of students and staff on regular basis | Yes = 20 No = 0 | 20 | 20 | |
| | Total Score | | 160 | 118 | |

4. Institutional Management (Score 220)

| Sr. No. | Activity | Distribution of Scores | Total Score | Score Claimed | Annexure/ Remarks |
|----------------|--|-------------------------------|--------------------|------------------------|---|
| 1. | Institutional Vision: i. Vision Document ii. Institutional Development Plan (IDP) iii. Plan of Action for above | 6 point each | 18 | 06 06 | Annexure4.1.i Annexure4.1.ii |

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|-----------|--|---|----|--|--|
| | | | | | (Combined) |
| 2. | IQAC: i. No. of meetings per year ii. No. of programmes organised (Trainings, workshops, IPR, etc.) | i. 4 meetings = 6; 3 meetings = 4 ii. 2 per activity (Max.6) | 12 | 6 Nil | Annexure 4.2.i |
| 3. | Management of Institutional Funds: i. Funds (BF, AF, PTA etc.) used/ spent for Institutional Development/ student welfare ii. Periodic audit iii. Settlement of bills/advances within a specified time frame | i. Utilized > 90% of the funds collected annually =10; 71- 90% = 8; 51-70% = 6; 31-50% = 4; <30% = 0 ii. Yes = 2 iii. Yes = 4 | 16 | 8 2 4 | Annexure 4.3.i Annexure 4.3.ii Annexures 4.7 to 4.10 |
| 4. | Grievance Redressal of Students and Employees i. Redressal within week ii. Redressal within month iii. No redressal | i. 10 ii. 4 iii. Nil | 10 | Nil Nil Nil | |
| 5. | Green and Clean Campus: i. Green initiatives of institution (at least 3) ii. Cleanliness in washroom, buildings / campus | i. 6 ii. Excellent = 10 Satisfactory = 6 Poor =0 | 16 | 6 10 | Annexure 4.5.i Annexure 4.5.ii |
| 6. | Facilities for Students: i. Common room for girls ii. Adequate toilets as per students' strength iii. Sanitary napkin vending | 3 for each facility | 18 | 3 3 3 | Annexure 4.6 (Combined) |

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|-----|---|---|----|-----|--|
| | <p>machine/incinerator regularly put in use</p> <p>iv. CSCA room with proper furniture</p> <p>v. Student centre for co-curricular activities and its regular usage</p> <p>vi. Regular use of playground</p> | | | 3 | |
| | | | | 3 | |
| | | | | Nil | |
| 7. | Regular Updation of Service Books/Service Records | Yes=3 | 3 | 3 | Annexure 4.7 to 10 |
| 8. | Timely Submission of ACRs | Yes=3 | 3 | 3 | Annexure 4.7 to 10 |
| 9. | Prompt Response to Official Correspondence | Yes = 5 | 5 | 5 | Annexure 4.7 to 10 |
| 10. | Proper maintenance of official records (Cash books/Stock registers, Fund registers, Leave records, Fine fund etc. | Yes =10 | 10 | 10 | Annexure 4.7 to 10 |
| 11. | Proper record of students attendance and CCA | Yes =10 | 10 | 10 | Students Roll numbers are generated only after filling of all eligible students CCA on University Portal |
| 12. | Whether ranked by NIRF, Other Agencies | Yes =10 | 10 | Nil | |
| 13. | Whether accredited by NAAC | A and above (level 4 or 5) = 20 B+ & B++ (level 3) =16 B (level 2) =12 Accredited (level 1) = 10 | 20 | Nil | |
| 14. | Whether AQARs are being submitted as per timeline annually or not | Yes = 12 No = 0 | 12 | Nil | |
| 15. | Recognition for Exemplary Contributions of the Staff and Students | 4 point each | 8 | 4 | Annexure 4.15 |
| 16. | Involvement of Stake Holders: | | 20 | | |
| | i. PTA | ● PTA constituted as per norms=1 | | 1 | Annexure 4.16.i |
| | ii. OSA | ● PTA supportive =1 | | 1 | Annexure 4.16.i |
| | | ● Significant contribution of PTA (enclose documentary proof) =10 | | 10 | Annexure 4.16.i |
| | | ii. ● OSA framed as per | | Nil | |

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|-----|--|---|-----|-----|-------------------------------|
| | | norms =1 <ul style="list-style-type: none"> Financial contribution or equivalent (in-kind) per 10 Alumni of Rs. 25,000/- per annum = 3 Non-financial contribution (career counselling, talk, interactive session / facilitation in placement of students etc. on regular basis)= 4 | | | |
| 17. | Feedback from Stakeholders other than Students and action taken thereon | Yes = 4 | 4 | Nil | |
| 18. | Annual review meeting on students outcomes in academics, co-curricular, extracurricular and extension activities and action taken during next academic session for achieving excellence | Yes = 25 | 25 | 25 | Annexure 4.18 |
| | Total Score | | 220 | 135 | |

5. Best Practices, Innovation and Institution Distinctiveness (Score 80)

| Sr. No. | Activity | Distribution of Scores | Total Score | Score Claimed | Remarks/ Annexure |
|---------|--|--|-------------|---------------|---------------------------------|
| 1. | Best Practices Description & Outcome of Best Practices (at least two: | 10 points per initiative (Donation of Plants on birthday/ anniversary) | 20 | 20 | Annexure 5.1 |
| 2. | Special Initiatives Taken for: | 4 points per initiative | 24 | | |
| | i. Energy conservation/ use of Solar energy | i. Solar Panel installed/ Notice for Energy Conservation | | 4 | Annexure 5.2.i |
| | ii. Solid Waste Segregation/Management | | | Nil | |
| | iii. Rain water harvesting and its use for gardening and cleanliness | | | Nil | |
| | iv. Plastic free campus | | | 4 | Annexure 5.2.IV |
| | v. Blood donation camps | | | Nil | |
| | vi. Adoption of village/ educational | Adopted 'Sihoti' Village since 2021 by NSS Unit | | 4 | Annexure 5.2.VI |

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| | institutions | GC Khundian | | | |
| 3. | Social Impact of Extension Activities: (On the basis of Community Feedback) | Minimum three activities=10, 2 activities = 8, 1 activity = 5 | 10 | NA | |
| 4. | Special New Innovative Initiatives Or Ideas Adopted in the College.(Other than at Sr. No. 5.2 above): | 4 points each initiative (max.=16) | 16 | 4 | Annexure 5.4 |
| 5. | Collaborations: i. With Peer Educational / Research Institutions ii. Other Government Bodies/Industry | 5 points each 10 (Max. 10 points) | 10 | 10 | Annexure 5.5 |
| | Total Score | | 80 | 46 | |

6. Faculty Profile & Research Activities (Score 100)

| Sr. No. | Activity | Distribution of Scores | Total Score | Score Claimed | Annexure/ Remarks |
|---------|--|--|-------------|---------------|---|
| 1. | % of Teachers with Ph. D. | More than 70% = 5, 61-70% = 4, 51-60% = 3, less than 50% = 2 | 5 | 2 | Annexure 6.1 |
| 2. | Teachers as Research Guides | 4 points per research guidance (max.=8) | 8 | Nil | |
| 3. | No. of Orientation Programmes, Refresher Programmes, Faculty Development Programmes and Workshops of one week or more Attended by Teachers (in last three years) | 30% of faculty = 10, 20% of faculty = 8, 10% of faculty = 6, 5% of faculty = 4 | 10 | 10 | Annexure 6.3 |
| 4. | Projects/Patents/Fellowships/ Associateships: i. Major ii. Minor iii. Patents iv. Fellowships v. Associateships | i. 10 ii. 8 iii. 10 iv. 5 v. 3 (Max. 10) | 10 | Nil | |
| 5. | No. of Paper Presented in Conferences/ Seminars/ Symposia (in last three years): i. International ii. National/Regional/State level | i. 2 point per paper presented ii. 1 point per paper presented | 8 | 8 | Annexure 6.5.i Annexure 6.5.ii |
| 6. | Seminars, Workshops, Conferences and Trainings organised by the Institution International Level National Level State Level | 6 4 3 | 6 | Nil | |

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| 7. | No. of Paper Published: i. UGC Care List Journals ii. Non-UGC Care List Journals iii. Citations | i. 5 points per paper ii. 2 points per paper iii. 1 point per 20 citations | 20 | 20 Nil Nil | Annexure 6.7.i |
| 8. | Teachers' Special Innovative Ideas (Brief description thereof) | 5 | 5 | Nil | |
| 9. | No. of Books Published/ Chapter in Books | 5 points per book and 2 points per chapter | 10 | Nil | |
| 10. | Teachers Academic and Extension Activities: i. Resource person ii. Member of Board of Studies/Subject experts etc. iii. Popular articles | i. 2 point each activity ii. 4 point each activity iii. 2 point each activity (Max. 10 points from all categories) | 10 | 08 | Annexure 6.10.i |
| 11. | Awards by Recognised & Reputed Organisations: i. International ii. National iii. State | i. 8 ii. 6 iii. 4 (Max. 8 points from all categories) | 8 | 4 | Annexure 6.11.iii |
| | Total Score | | 100 | 52 | |

7. Miscellaneous (Score 120)

| Sr. No. | Activity | Distribution of Scores | Total Score | Score Claimed | Annexure/ Remarks |
|---------|--|------------------------|-------------|---------------|------------------------------|
| 1. | Any Other Important Information or initiative not Covered Above e.g. Institution Incubation Centre, R&D-cum-innovation centre, B.Voc, Self-Finance courses, Add-on courses, Internship, OJT, Green audit, Academic audit etc. | 10 Each (Max. 50) | 50 | Nil | |
| 2. | Spot evaluation of institutions by the Officers from the Directorate of Higher Education/representative of the Director of Higher Education | 20 | 20 | 20 | Annexure 7.2 |
| 3. | AG Audit paras settled upto date | Yes | 05 | 05 | Annexure 7.3 |
| 4. | Local Audit Paras settled upto date | Yes | 05 | 05 | Annexure 7.3 |
| 5. | Timeline adhered to in filing reply of court cases / RTI Applications/ Public grievances received through Mukhyamantri Seva Sankalp 1100 and Centralised Public Grievance Redress and Monitoring System (CPGRAMS) | Yes | 10 | 10 | Annexure 7.3 |
| 6. | Invited speakers on various themes relevant to holistic development of | Yes | 10 | 10 | Annexure 7.6 |

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|-----------|---|-----|-----|------------|--|
| | students. | | | | |
| 7. | Skill Development Training (at least 20% students benefited) | Yes | 20 | Nil | |
| | Total Score | | 120 | 50 | |

Note: Documentary Evidence to be submitted/ uploaded in support of claimed points under each criterion.

SUMMARY OF SCORES

| Sr. No. | Criteria | Score | Score Claimed |
|--------------------|--|--------------|----------------------|
| 1. | Teaching Learning | 140 | 96 |
| 2. | Student Support, Services and Progression | 280 | 142 |
| 3. | Infrastructure & Resources | 160 | 118 |
| 4. | Institutional Management | 220 | 135 |
| 5. | Best Practices, Innovation and Institution Distinctiveness | 80 | 46 |
| 6. | Faculty Profile & Research Activities | 100 | 52 |
| 7. | Miscellaneous | 120 | 50 |
| Total Score | | 1100 | 639 |